

## How to Apply

Email your application to [547artscenteroffice@gmail.com](mailto:547artscenteroffice@gmail.com) with a **subject line of “Residency Application”** by **Friday, May 31st at 11:59pm CST**. Application materials may be attached to the email as a pdf, compressed zip file, or a link to a google drive folder. All application materials must be submitted according to the details listed below.

Please note that residency must take place between July 1, 2024 and June 30, 2025.

***You will receive a confirmation of all materials received. Please allow 1-2 business days to receive confirmation.*** If you would prefer to submit hard copy materials via mail, please reach out to us.

### SELECTION PROCESS, CONTINUED

## Application Materials

- **Cover Sheet**
  - Name
  - Email Address
  - Website or Social Media
  - Mailing Address
  - Preferred Residency Season (Winter, Spring, Summer, Autumn)
  - Artists are required to have a personal vehicle, drivers license, and qualifying auto insurance. There are no local automobiles for rent or loan. Do you have a personal vehicle, drivers license, and qualifying auto insurance? Yes or No
- **Letter of Interest**
  - Tell us about yourself, your creative practice, and why you want to participate in this program
- **Portfolio (pdf preferred)**
  - 10 work samples of projects or pieces you would like to share
  - Include an inventory sheet with titles and relevant information for our committee
  - Work sample submissions are flexible in style, length, and approach, but please submit in the following formats:
    - Images (as jpegs or pdfs)
    - Writing (PDFs, Microsoft Word, or Google Docs)
    - Video (uploaded to shared folder or document with links)
    - Audio (uploaded to shared folder or document with links)
- **Biography, Resume, or CV (optional)**

## Timeline

- April 8, 2024** Artist-in-Residence Applications Open
- May 31, 2024** Applications Due
- June 17, 2024** Finalist Artists notified, confirmation pending interview or scheduling
- June 28, 2024** Final Artists confirmed
- July 1, 2024** Upcoming Resident Artists announced

\*For selected artists to confirm their residency, contract and liability forms must be turned in by August 1 or earlier based on residency dates. Forms will be sent to selected artists after residency confirmation.

### **Non-Discrimination Policy**

The 5.4.7 Arts Center and the M.T. Liggett Art Environment does not discriminate in their selection processes on the basis of race or ethnic origin, age, religion, or sex and sexual orientation.